



## ALASKA REDISTRICTING BOARD

### Alaska Redistricting Board Meeting September 10, 2020 | 3:00 p.m.

The Alaska Redistricting Board virtually met on September 10, 2020. Present participants are below:

John Binkley	Chair of the Board
Melanie Bahnke	Board Member
Bethany Marcum	Board Member
Budd Simpson	Board Member
Nicole Borromeo	Board Member

#### **Agenda**

- Call to Order
- Establish a Quorum
- Adoption of Agenda
- Presentation: IT Services and Managed Services Options
- Staff Hiring Process
- Court Reporter for Meeting Minutes
- Board Member Comments
- Adjournment

#### **Call to Order**

Mr. Binkley called the meeting to order at 3:02 p.m. With all board members present, a quorum was established.

#### **Adoption of Agenda**

Ms. Bahnke noted that the Planning Committee report included a suggested training for the board to participate in. Mr. Binkley proposed to add this as a discussion item under board member comments on the agenda.

Ms. Marcum noted that the board should consider hiring a court reporter or an individual to record meeting minutes for all board meetings. This has been created as an action item and added to the agenda for discussion.

Ms. Borromeo moved to adopt the agenda as amended. Mr. Simpson seconded the motion.

The motion passed unanimously.

#### **Presentation: IT Services and Managed Services Options**



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Mr. Binkley introduced Tim Banaszak, Information Technology Manager for the Legislative Affairs Agency. Mr. Banaszak reviewed the attached proposal and options (ACS and GCI) for IT and managed services. Upon Ms. Borromeo's request to provide a recommendation, Mr. Banaszak recommended ACS for all services except for internet connection services, which can be provided by GCI. Both vendors confirmed they could work together for internet connectivity.

Ms. Marcum moved to choose ACS' IT proposal without the internet service and for three in-office lines and to choose GCI for internet service. Ms. Bahnke seconded the motion.

The motion passed unanimously.

### **Cell Phone Service Quotes**

Mr. Kestel, Procurement Officer of Legislative Affairs Agency, reviewed the cell phone quotes and noted that the AT&T quote has expired and would need to be updated. Each board member will work directly with Mr. Kestel to obtain cell phone service.

Mr. Simpson moved to purchase all items in section two of the managed services proposal. Ms. Bahnke seconded the motion.

The motion passed unanimously.

### **Staff Hiring Process**

Mr. Binkley is seeking support from Skiff Lobaugh, Human Resources Manager, at the Legislative Affairs Agency for the staff hiring process.

The board discussed staffing requirements for the board. Ms. Marcum noted that in her discussion with the previous executive director, it suggested that two to three staff members was appropriate, with the addition of legal counsel.

Mr. Binkley will work with Mr. Lobaugh on job descriptions and provide these drafts to the board for comments. A meeting will be held to formalize the job descriptions and the recruitment process.

Me. Binkley noted that after hiring for the Executive Director position, the board will need to seek legal counsel from a law firm to represent the board. Ms. Marcum advised that legal counsel be hired soon.

### **Court Reporter for Meeting Minutes**

Mr. Binkley acknowledged Ms. Marcum's comment on retaining a court reporter to record meeting minutes for all board meetings. Ms. Marcum suggested that Mr. Binkley contact the Chairman of the Redistricting Planning Committee for more information on an offer made to provide meeting minutes.

### **Board Member Comments**

3901 Old Seward Hwy. Ste. 141  
Anchorage, Alaska 99503  
www.akredistrict.org  
907.563.0300



John Binkley, Chair  
Melanie Bahnke  
Nicole Borromeo  
Bethany Marcum  
Budd Simpson

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Mr. Binkley will obtain more details on the webinar trainings made available to board members as suggested by the Planning Committee. Mr. Kestel will assist the board with the webinar trainings as well.

### **Adjournment**

Mr. Simpson moved to adjourn the meeting. Ms. Marcum seconded the motion.

The meeting adjourned at 4:01 p.m.