



ALASKA REDISTRICTING BOARD

Alaska Redistricting Board Meeting December 29, 2020 | 2:30 p.m.

The Alaska Redistricting Board virtually met on December 29, 2020. Present participants are below:

John Binkley	Chair of the Board
Melanie Bahnke	Board Member
Bethany Marcum	Board Member
Budd Simpson	Board Member
Nicole Borromeo	Board Member
Peter Torkelson	Executive Director
TJ Presley	Deputy Director

Agenda

- Call to Order
- Establish a Quorum
- Adoption of Agenda
- Discussion: Procurement Code Options, Legislative vs. Administrative
- Adoption of a Procurement Code
- Discussion: Request for Proposals for Independent Legal Services
 - Review of 2011 RFP
 - Timeline for Publishing RFP and Selection of Firm
 - Review Options to Proceed
 - Provide Direction to Executive Director
- Adjournment

Call to Order

Mr. Binkley called the meeting to order at 2:35 p.m. With all board members present, a quorum was established.

Adoption of Agenda

Ms. Borromeo moved to adopt the agenda as written. Ms. Bahnke seconded the motion.

The motion passed unanimously.

Discussion: Procurement Code Options, Legislative Vs. Administrative

Mr. Torkelson stated that in the previous cycle, the legislature appropriated funds to be administered to the governor's office. At this time, the board used the administrative procurement code to manage its purchases. In this cycle, the legislature appropriated funds to be administered to the legislative branch. As an independent body, the board now has a choice to adopt the legislative or



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the administrative procurement codes.

The board discussed modifying the chosen code to accurately reflect the board as the body rather than the Legislative Council. Mr. Torkelson noted that provisions to either code may be made if the board's motion to adopt the code reflects these proposed changes.

Adoption of a Procurement Code

Ms. Bahnke moved to adopt the legislative code with the following changes: 1) Replaces the term "agency" with "Alaska Redistricting Board" and 2) restrict protests to procurement bidders only. Ms. Marcum seconded the motion.

The board with adoption of the code with the understanding that the code has been adopted with the proposed changes. Staff will modify the code and present the revised code to the board.

The motion passed unanimously.

Discussion: Request for Proposals for Independent Legal Services

Mr. Torkelson referenced the 2010 Request for Proposal (RFP) responses for legal services and the winning RFP response in the board meeting packet. Mr. Torkelson noted that a request for proposal (RFP) process or a request for Information (RFI) process could be pursued and requested for direction from the board on which process to pursue.

The board discussed their preference for which process to pursue based on the current need to expedite the pursuance of legal counsel. The following concerns were expressed:

- Mr. Binkley expressed concern for pursuing the RFP process and the timing required to pursue this process and recommended pursuing the RFI process due to its shorter timeline.
- Mr. Simpson noted his support for pursuing the RFI process with a thirty-day window, rather than a ten-day window, for the RFI being open to submissions to allow for as many qualified respondents as possible to submit their information.
- Ms. Borromeo directed for the RFI to be open for submissions by January 11, 2021 through January 29, 2021. The board agreed on this timeline.

Ms. Borromeo moved for the board to begin a RFI process for legal counsel and appoint Budd Simpson as the project director with the understanding that the board must approve the final RFI document prior to publishing. Ms. Bahnke seconded the motion.

The motion passed unanimously.

Mr. Torkelson confirmed that staff is pursuing court reporter recommendations for board meeting minutes to be developed.

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John Binkley, Chair
Melanie Bahnke
Nicole Borromeo
Bethany Marcum
Budd Simpson

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Adjournment

Ms. Marcum moved to adjourn the meeting. Ms. Borromeo seconded the motion.

The meeting adjourned at 3:17 p.m.